

Cranston School Parent Advisory Council

Meeting Minutes

Tuesday September 15, 2026

Attendance: Stephanie Andrews, Jenna McLean, Valerie Waddell, Ryland Brennan, Gayon Cummings, Jammet Atig, Abhishek Kanjilal, Sara Rapposelli, Scott Patridge, Leisha Taylor. Administration - Jennifer George, Andrea Bodley

1. Call to order at 6:58pm

(Land acknowledgement performed during AGM.)

2. Motion to accept June 16, 2026 minutes - 1st Ryland, 2nd Jenna

3. Chair Update - Stephanie Andrews

Welcome to the new year of the Parent Council and Fundraising Society!

4. Administration Update- Jennifer George & Andrea Bodley

Appreciation to School Council and Fundraising Society:

- Thank you for providing dinner for staff prior to our Meet the Teacher Open House.
- Thank you for arranging the Kona Ice truck and organizing a family scavenger hunt, which was a tremendous success.
- Thank you for staffing the School Council information table and promoting volunteer opportunities and casino sign-up information during Meet the Teacher.

School Updates:

- Meet the Teacher Night was very well attended and generated considerable excitement within the school community.
- The Terry Fox Run was held on September 11. Toonies for Terry donations currently total \$685.

- The new audio-visual system has arrived and has been successfully installed. Thank you to our Fundraising Society for funding this new equipment.
- School logo clothing is on sale until September 27 th on our school website

Student Enrolment and Staffing

- Current enrollment is 602 students.
- Approximately 51% of students reside in Cranston and 49% in Seton.
- Approximately 30% of students are English Language Learners and 12% receive Special Education support.
- Six additional staff members (four teachers and two educational assistants) have been allocated through Class Size Reduction and Classroom Complexity funding.
- Additional homerooms were created in Grades 1, 3, and 4, and a Student Services Learning Leader was hired to support literacy intervention and English language learning.
- Existing learning spaces have been creatively reconfigured to accommodate additional classes.

Provincial Assessments

- Provincial Early Years literacy and numeracy assessments are underway.
- Grade 4 has been added to mandatory provincial assessment requirements. Results will be shared with families later this fall.

Upcoming Dates

- September 25: Non-Instructional Day (No school for students).
- September 30: National Day for Truth and Reconciliation (School closed). Students are
- encouraged to wear orange shirts on September 29.
- October 12: Thanksgiving Day (School closed).

- October 19: Non-Instructional Day. The school will serve as an Alberta Referendum voting site. Staff will participate in professional learning with Cree Knowledge Keeper Walter MacDonald White Bear in Bragg Creek.

5. Key Communicator Update - Valerie Waddell

- If anyone has suggestions for the updates included in the Principal's weekly newsletter please send along.

6. Special Events Update - Casino 2026 - Ryland Brennan

- The Sign-Up Genius has been created and several shifts have been filled. There are 40 shifts over two days that need to be completed, so please encourage friends and family to volunteer.

7. Questions/New Business

Financial forecasting - will require a list of all funding asks for the school year (for previous ~5 years), categorized and presented as lump asks.

ACTION: Administration to provide this list to Council in advance of the next meeting (Oct. 21, 2026) for review and voting.

ACTION: A list of recent year's spending to be reviewed and grouped into categories; e.g. technology, classroom resources and equipment, school presentations. **Responsible:** Valerie, Gayon, Ryland, Administration team

Parent Advisory Council Social Media & Communications - are there interested participants who would like to work with the Key Communicator and explore the options of Parent Council and/or Society pages.

Participants would need to review the CBE Handbook on School Council Communication and Parent Society Communication to establish guidelines of the sites/pages, including administration accounts, access, content, and adherence to applicable bylaws and legislation.

ACTION: An update can be added to the Oct. 21 Advisory agenda if a group forms.

Upcoming events and fundraisers discussed at previous Council meetings for 2026/2027

- Casino - confirmed Dec. 13 & 14
- Book-a-Thon - Valerie will look into details and dates
- Book Fair Volunteers TBD
- Art Cards - Deadline for December holiday printing - Jenna will reach out for dates and order information
- Spring Dance - Thurs. April 15 is the only date available
- Outdoor Spring Concert - TBD
- Kernels Popcorn

ACTION: Look into Google drive doc access for on-going contribution for ideas and agenda generation for all members and directors of Council and Fundraising Society. **Responsible:** Ryland, Valerie, Aby

8. Next meeting - October 20, 2026

9. Motion to Adjourn at 7:38pm, 1st - Gayon 2nd - Jenna