

Cranston School Parent Advisory Council Meeting 2025

205 Cranston Drive S.E. Calgary Alberta T3M 1E8

Cranston School Advisory Meeting

September 16, 2025, 7:30pm

Attendance: Meghan Halas, Bailey Martin, Jenna McLean, Valerie Knight, Caroline Ravazzano, Stephanie Andrews, Nicole Sidhu, Ryland Brennan, Aneeta Katongole, Liz Seegmiller, Eniola Joseph, Nkechi Emmanuel, Mallory Hyrnick, Sandra Hetemi, Shana Sothmann, Gopel Khanal, Gayon Cummings, Mariam Sanyu, Andrea Bodley, Jennifer George

1. Call to Order:

- I would like to call this meeting to order at 7:18pm
- Acknowledgment of the Land.
- As a reminder: Due to CBE regulations, I would like to ask everyone to turn on their cameras. This meeting is open to all families and caretakers of Cranston School students, but it is closed to the public, because of this we do need everyone to keep their cameras on. We also ask that the meeting is not recorded, minutes are being taken and will be posted.
- I would also like to ask that everyone please “mute” themselves when not speaking to minimize background noise, but please feel free to unmute anytime, when you would like to speak.
- Lastly, if everyone could please enter their full names and emails into the chat so that minutes can be forwarded, in addition to the attendance sheet circulating.
- Motion to approve Minutes from June 17, 2025. 1st- Bailey Martin 2nd- Meghan Halas, Passed.

2. Chair Update – (with New Chair who was elected at AGM) Meghan Halas & Stephanie Andrews.

- Send an email to Scotiabank and wait for a reply before visiting Branch. Send letter this week, signed by New Chair. A copy of this letter to the bank must be on Cranston School letterhead. Copies/samples of this letter can be found on “My Drive” on the Cranston Council email account. Need to change Signing Authority with bank to remove old members off and add new members. We

have 2 bank accounts, one for Advisory Account and one for our Fundraising or Casino funds. All funds made by the School fundraising goes into the Advisory Account while ONLY casino profits get deposited into the Fundraising Account.

- NEW Treasurer, Chair and Vice Chair need to go to Scotiabank. Meghan Halas & Bailey Martin will be taken off account. Jenna McLean and Stephine Andrews need to be added to account and be given signing authority. Scotiabank in Cranston by Sobeys
- Chair needs to mail off AGL paperwork, List of Elected Executives. Mallory Hyrnick will help Ryland Brennan to do this. This is due to AGLC by September 30, 2025.

3. Administration Update - Jennifer George & Andrea Bodley

Update on Student Numbers (as of Mid-September)

Total Enrollment: approx 617 Students

Increase from Last Year: +29 Students

Breakdown by Grade:

Grade	# of Students	Cranston %	Seton %	# of Classes	Average Class Size
K	83	41%	59%	4	20/21
1	130	54%	46%	6	21/22
2	134	64%	36%	5	26/27
3	131	58%	42%	5	26/27
4	139	52%	48%	5	27/28

Demographics & Trends:

- **Cranston Students:** 53.8% **Seton Students:** 46.2%
(Compared to 62.5% Cranston and 37.5% Seton last year)
- **English as an Additional Language (EAL):** ~31%
- **Special Education:** ~12%

Staffing Overview

- **Classroom Teachers:** 23
- **Principal and Assistant Principal**
- **Classroom-Based Learning Leaders (2):**
 - Focus Areas: Math, Science, Technology / Literacy, Assessment
- **Resource Room Learning Leader (1):**
 - Focus Areas: Student Services, Diversity, Inclusion
- **Specialists:**
 - Music Teacher
 - Phys Ed / Wellness Teacher
- **Educational Assistants:** 7 (140 hours per week)
- **Lunchroom :** 10
- **Library Assistant:** 1 (15 hours per week)
- **Admin E:** 1
- **Admin C:** 1 (20 hours)

Provincial Assessments

Kindergarten:

- LeNS, NSA, PAST, RAN (January only)

Grade 1:

- LeNS, NSA, PAST, RAN (September)
- LeNS, CC3, NSA (January and May)

Grade 2:

- LeNS, CC3, NSA (September, January, May)

Grade 3:

- CC3, NSA (September, January, May)

Upcoming Events & Initiatives

- **Logo Redesign:** In progress (update next month)
- **Classroom Champions:** Mentor: *Tyson Langelaar* (Olympic Speed Skater)
- **Active & Safe Routes to School Program**
- **National Week for Truth & Reconciliation:** Sept 22–26
- **Non-Instructional Day:** Sept 29 (No Classes)
- **National Day for Truth & Reconciliation:** Sept 30 (School Closed)
- **Picture Day:** Oct 7
- **Thanksgiving:** Oct 13 (School Closed)
- **IPP Signing:** Oct 16–17
- **Non-Instructional Day:** Oct 20 (No Classes)
- **Next School Council Meeting:** Oct 21

Wish List – Council & Casino Support

- **Per-Teacher Classroom Enhancement Fund** (Supported by Council)
- **Per-Teacher Program Enhancement Fund** (Casino-funded)
- **One Field Trip Bus per Class** (Funded)
- **Dance Residency (March):**
 - *Young Bhangra*
 - Cost: \$3000 for 4-day program

4. Key Communicator Update - Caroline Ravazanno & Val Knight (with new Key Communicator)

- No update
- Have not emailed about next meeting
- New Key Communicator, send “Change of Key Communicator email” to: schoolcouncils@cbe.ab.ca Include: first name, last name, school council title/roll, name of school, personal email address, and personal phone #. Also state that they are to remove the previous executive member and replace with newly elected.
- Elected member will attend COSC (Council of School Councils meetings). Purpose of these meetings is to allow for an effective interaction between the CBE and all school councils. There are 4 meetings during the school year.

5. Special Events Update - All

- Thinking ahead for Halloween
 - Planning usually starts late September
- Pumpkins – try to get from the local grocery store for every classroom like last year?
 - 25 home rooms so about 30 pumpkins
 - Oct 21 pumpkin delivery to school by volunteers
- Decorating hub for a week –
 - Decorate October 24 after school at 12:00pm- Jenna, Bailey, Mallory
 - Take down October 31 after school at 12:00- Bailey, Jenna, Stephanie, Val
- Book Fair – November? Admin does not know dates yet.

6. Volunteer Update - All

- Do not have a volunteer coordinator
- We can help at different events
 - Emails need to come from Cranston School only
- Book Fair in November- do not know dates but will need volunteers with a Police Clearance during school hours.
- Signup Genius – good tool to use

6. Questions/New Business

- Nothing new to add

7. Next Meeting: October 21, 2025 6:30PM

8. Motion to Adjourn: 7:56 pm